For use by Secretary of State only STATE OF CALIFORNIA-OFFICE OF instructions on **NOTICE PUBLICA** reverse) STD. 400 (REV. 01-09) NOTICE FILE NUMBER EMERGENCY NUMBER REGULATORY ACTION NUMBER OAL FILE 2009-0612 NUMBERS For use by Office of Administrative Law (OAL) only REGULATIONS NOTICE AGENCY FILE NUMBER (If any) AGENCY WITH RULEMAKING AUTHORITY Business, Transportation & Housing A. PUBLICATION OF NOTICE (Complete for publication in Notice Register) FIRST SECTION AFFECTED 2 REQUESTED PUBLICATION DATE TITLE(S) 1. SUBJECT OF NOTICE TELEPHONE NUMBER FAX NUMBER (Optional) 4. AGENCY CONTACT PERSON 3. NOTICE TYPE Notice re Proposed Other Regulatory Action NOTICE REGISTER NUMBER PUBLICATION DATE OAL USE Disapproved Approved as ONLY Withdrawn Submitted B. SUBMISSION OF REGULATIONS (Complete when submitting regulations) 1b. ALL PREVIOUS RELATED OAL REGULATORY ACTION NUMBER(S) 1a. SUBJECT OF REGULATION(S) Public Infrastructure Advisory Commission (PIAC) 2. SPECIFY CALIFORNIA CODE OF REGULATIONS TITLE(S) AND SECTION(S) (Including title 26, if toxics related) SECTION(S) AFFECTED 7700, 7701, 7702, 7703, 7704, 7705, 7706, 7707, 7708, 7709, 7710, 7711, 7712 (List all section number(s) individually. Attach additional sheet if needed.) REPEAL TITLE(S) 21 3. TYPE OF FILING Regular Rulemaking (Gov. Emergency Readopt (Gov. Certificate of Compliance: The agency officer named Changes Without Regulatory Code 511346) below certifies that this agency complied with the Code, §11346,1(h)) Effect (Cal. Code Regs., title Resubmittal of disapproved or provisions of Gov. Code §§11346.2-11347.3 either 1, §100) withdrawn nonemergency before the emergency regulation was adopted or File & Print Print Only filing (Gov. Code §§11349.3, within the time period required by statute. 11349.4) Resubmittal of disapproved or withdrawn Other (Specify) Emergency (Gov. Code, emergency filing (Gov. Code, §11346.1) §11346.1(b)) 4. ALL BEGINNING AND ENDING DATES OF AVAILABILITY OF MODIFIED REGULATIONS AND/OR MATERIAL ADDED TO THE RULEMAKING FILE (Cal. Code Regs. title 1, 544 and Gov. Code §11347.1) 5. EFFECTIVE DATE OF CHANGES (Gov. Code, §§ 11343.4, 11346.1(d); Cal. Code Regs., title 1, §100) Effective § 100 Changes Without Effective on filing with X Regulatory Effect other (Specify) filing with Secretary of State Secretary of State 6. CHECK IF THESE REGULATIONS REQUIRE NOTICE TO, OR REVIEW, CONSULTATION, APPROVAL OR CONCURRENCE BY, ANOTHER AGENCY OR ENTITY State Fire Marshal Fair Political Practices Commission Department of Finance (Form STD, 399) (SAM §6660) Other (Specify) E-MAIL ADDRESS (Optional) CONTACT PERSON TELEPHONE NUMBER FAX NUMBER (Optional) (916) 327-0051 jbourgart@bth.ca.gov (916) 323-5412 Jim Bourgart For use by Office of Administrative Law (OAL) only I certify that the attached copy of the regulation(s) is a true and correct copy of the regulation(s) identified on this form, that the information specified on this form is true and correct, and that I am the head of the agency taking this action, or a designee of the head of the agency, and am authorized to make this certification. SIGNATURE OF AGENCY HEAD OR NESIGNEE 6.10.09 DALE BONNER, Secretary of the Business, Transportation and Housing Agency

# ORDER ESTABLISHING THE PUBLIC INFRASTRUCTURE ADVISORY COMMISSION AND REGULATIONS RELATING THERTO

# TITLE 21. PUBLIC WORKS DIVISION 3. BUSINESS, TRANSPORTATION AND HOUSING AGENCY CHAPTER 7. PUBLIC INFRASTRUCTURE ADVISORY COMMISSION

# ARTICLE 1. ESTABLISHMENT AND DEFINITIONS

# § 7700 Establishment of Public Infrastructure Advisory Commission

(a) By the authority set forth in Government Code section 13978 and Streets and Highways Code section 143, subdivision (a), paragraph (5), the Public Infrastructure Advisory Commission (Commission) is hereby established within the Business, Transportation and Housing Agency.

(b) The Commission's business shall be conducted in accordance with sections 7701

through 7712 of these regulations.

Note: Authority cited: Section 11342.2, Government Code and Section 143, Streets and Highways Code. Reference cited: Section 143, Streets and Highways Code.

# § 7701 Establishment of Commission

- (a) There is the Public Infrastructure Advisory Commission (Commission) established within the Business, Transportation and Housing Agency (Agency) pursuant to Streets and Highways Code section 143, subdivision (a), paragraph (5).
- (b) The Commission is under the direct control and supervision of the Secretary and it

is operated as a program under the Agency.

- (c) The Commission shall serve as an advisory board.
- (d) The Commission shall operate and conduct its business pursuant to its statutory purpose, which shall include advising the California Department of Transportation and regional transportation agencies, as defined in Streets and Highways Code section 143, in developing transportation projects through performance-based infrastructure projects, otherwise called public-private partnerships.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

### § 7702 Definitions

(a) "Agency" means the Business, Transportation and Housing Agency.

(b) "Commission" means the Public Infrastructure Advisory Commission.

(c) "Member or commissioner" means a person appointed by the Secretary to serve on the Commission.

(d) "Secretary" means the Secretary of the Business, Transportation and Housing Agency.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

# ARTICLE 2. STRUCTURE, PROCEDURE AND CONDUCT OF BUSINESS OF THE PUBLIC INFRASTRUCTURE ADVISORY COMMISSION

### § 7703 Commission Membership

(a) Members of the Commission shall be appointed by the Secretary and shall hold office at the pleasure of the Secretary.

(b) The Commission may organize itself into committees.

(c) The Commission may use staff and consultants to carry out its functions. Staff work may also be provided by the Agency or personnel from departments or programs within the Agency.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

### § 7704 Meetings

(a) Regular meetings of the Commission shall be held at least four times annually. Notice of all regular meetings of the Commission and an agenda of such meetings enumerating the items to be considered at the meeting shall be mailed to each commissioner seven days before the day on which the regular meeting of the Commission is scheduled. The agenda shall include the items of business to be transacted, and no item shall be added to the agenda unless a statement is included setting forth the unforeseen emergency condition.

Notice of such meeting shall be given at least one week in advance of such meeting to any person who requests such notice in writing. A person may request and be provided notice for all meetings of the Commission or may limit his request to notice for a specific meeting or meetings.

(b) All meetings of the Commission, with the exception of executive sessions permitted under Government Code section 11126, are open meetings properly announced in accordance with the provisions of the Bagley-Keene Open Meeting Act (commencing with Government Code section 11120).

(c) A quorum at all meetings of the Commission shall consist of a majority of the voting members of the whole Commission.

(d) The act of a majority of a quorum shall be the act of the Commission.

(e) Commission meetings, where possible, are recorded electronically. Otherwise, the Commission shall keep accurate minutes of all meetings and make them available to the public. The original copy of the minutes is that signed by the Executive Director and is the evidence of taking any action at a meeting. Any resolution that may be adopted at a meeting shall be entered in the text of the minutes by reference.

(f) Commission meetings, when appropriate, may be held in accordance with

Government Code Section 11123.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

# § 7705 Special and Emergency Meetings

In addition to the Bagley-Keene Open Meetings Act, the following shall be defined as a special and emergency meeting and shall apply in the appropriate instance.

(a) Special meetings of the Commission may be called at any time by the chair or by a majority of the Commission. In the event such special meeting is called, notice will be sent to those who have requested such notice as provided in this article.

(b) Emergency meetings of the Commission may be called at any time by the chair or a majority of the Commission when such meeting is necessary to discuss an unforeseen emergency condition. In the event such emergency meeting is called, notice will be sent to those who have requested such notice by such means as the Executive Director deems appropriate.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

# § 7706 Committees and Committee Meetings

(a) The Commission may organize itself into committees.

(b) After consulting with members of the Commission, the Chair of the Commission shall appoint the members of the committees of the Commission, subject to the approval of the Secretary. Committees shall be composed of no more than four members. Two members shall constitute a quorum. Majority vote of the committee and at least two votes shall be required for committee action.

(c) Should a committee lack a quorum, the Commission chair shall appoint temporary committee members to establish a quorum. If the Commission chair is not available, the committee chair may appoint temporary committee members. In the absence of either the Commission chair or committee chair, the committee member present may appoint temporary members. The Commission chair shall not serve on any of the committees except

in an ex-officio capacity. Each committee shall elect one of its members, on an annual basis, as the committee chair who shall preside at all committee meetings. In the absence of the elected chair, the committee members present shall select a temporary chair.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

#### § 7707 Chair

(a) The Secretary shall serve as the interim Chair of the Commission. As the interim Chair, the Secretary may designate an interim Vice-Chair from the members of the Commission.

(b) As interim Chair, the Secretary shall preside over all Commission meetings and, at a time deemed appropriate by the Secretary, set a meeting of the Commission at which time the members of the Commission shall elect a Chair and Vice-Chair from their number

who shall not be the Secretary, subject to the approval of the Secretary.

(c) Upon the expiration of the period of service of the Secretary as the interim Chair, each year at a meeting determined by the Commission, the members of the Commission shall elect a Chair from their number, subject to the approval of the Secretary. The Chair so elected shall serve in that capacity for the year commencing March 1 next following provided that no Chair of the Commission so elected shall serve as Chair for successive terms.

(d) Subject to the supervision of the Secretary, the Chair shall preside over all Commission meetings. The Chair shall sign and countersign, or authorize another Commission member to sign or countersign, all certificates, contracts, and other instruments of the Commission. The Chair shall also report to the Commission and the Secretary and shall perform all such other duties as are incident to discharge the duties of the Chair or properly required by the Commission.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

### § 7708 Vice-Chair

- (a) Each year at the same meeting that a Chair is elected, the members of the Commission shall elect a Vice-chair from their number, subject to the approval of the Secretary. The Vice-chair thus elected shall serve in that capacity for the same year during which the Chair elected shall serve, and the Vice-chair so elected shall preside in the absence of the Chair. The Vice-chair may, at the request of the Chair, preside at a meeting notwithstanding that the Chair is present at that meeting.
- (b) In absence of the Chair or in the event of death, disability, refusal or inability to act, the Vice-Chair shall perform the duties of the Chair and when so acting shall have all the powers and be subject to all the restrictions of the Chair. The Vice-Chair shall also have those powers and discharge those duties as may be assigned from time to time by the Commission or the Secretary.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

# § 7709 Absence of Chair and Vice Chair

In the event of the absence of both the Chair and the Vice-chair from any meeting, the members of the Commission present shall elect a Chair from their number to preside at that meeting.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

# § 7710 Absence of Commissioners

The voting members of the Commission must notify the Executive Director or Commission Chair when they will be prevented from attending a duly noticed Commission meeting or committees of which they are a member and the reasons therefore. Should commissioners absent themselves from all regularly noticed meetings of the Commission or committee meetings for 90 days consecutively from the last attended meeting, without prior notification of a justifiable reason or without permission of the Chair, the Commission shall describe the facts and circumstances in its minutes or by special resolution and forward said minutes or special resolution to the Secretary or the Agency.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

# § 7711 Ethics, Economic Interest

(a) Commissioners, as members or as a group, will not accept gifts and gratuities for social purposes. These may include but are not limited to beverages, meals, hosted functions, tickets to athletic or sporting events, entertainment, or theatrical performances, trips or excursions.

(b) Each Commission member shall file with the Agency a Statement of Economic Interest (Form 700) pursuant to an appropriate disclosure category consistent with the Agency Conflict of Interest Code, title 21, California Code of Regulations, section 7000.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

# § 7712 Procedural Rules

Procedural rules not established by statute or regulations may be amended at any meeting by majority vote of the members of the Commission, provided that such proposed amendment has been read into the minutes of the previous meeting of the Commission.

Note: Authority cited: Section 11342.2, Government Code. Reference cited: Section 143, Streets and Highways Code.

#### FINDING OF EMERGENCY

The Secretary of the Business, Transportation and Housing Agency (Agency) finds that an emergency exists such that immediate adoption of regulations is required to prevent significant harm to the peace, health, safety or general welfare, as is set forth in Government Code section 11342.545. Agency does not have a record of any person requesting a notice of regulatory actions under Government Code section 11346.1(a)(1). Accordingly, Government Code section 11346.1(a)(2) does not apply as no person requested notice.

# Facts Which Constitute the Emergency.

Legislation passed during the Second Extraordinary Session of 2009-2010, S.B. No. 4, authorizes the Business, Transportation and Housing Agency to establish the Public Infrastructure Advisory Commission (PIAC), and was part of an emergency budget package intended to resolve the current State fiscal emergency declared by the Governor in connection with significant budgetary and cash deficits projected for the 2009-10 Fiscal Year. This legislation and PIAC are integral to efforts to improve the State's fiscal condition by bringing necessary additional resources to bear on State infrastructure projects, including the repair of dangerously obsolete or inadequate facilities. The PIAC plays a statutorily-mandated early role in the identification of such projects suitable for performance-based infrastructure projects also referred to as public-private partnerships. Failure to immediately establish the PIAC as an established and functional entity as early as possible in the process would compromise the implementation of projects that could otherwise be underway without delay. These projects will yield immediate benefits through job creation and enhanced economic activity and thereby avoid serious harm to the general welfare of the State.

Based on updated estimates developed since the Governor's Strategic Growth Plan, it has been determined that California has current ten-year transportation infrastructure needs of \$107 billion and a ten-year gap of \$50.3 billion between the funds that are necessary and the funds that are available through public resources. There are limited amounts of private funds available for investment in transportation infrastructure projects. California is in direct competition with other states, such as Texas, Florida and Virginia, as well as with other countries, to attract and obtain investments of these private funds. Regulations to establish the PIAC immediately – as was intended by the passage of the emergency budget package and S.B. No. 4 noted above – is necessary to identify feasible and promising State public-private partnership projects. Any delay in this function will result in a loss of these private funds to California and will worsen the state's fiscal condition.

#### AUTHORITY AND REFERENCE

Government Code section 11342.2 authorized Agency to adopt the proposed regulations, which would implement, interpret and make specific section 143 of the Streets and Highways Code.

# INFORMATIVE DIGEST/POLICY STATEMENT OVERVIEW

Agency proposes to adopt Chapter 7. Public Infrastructure Advisory Commission, Articles 1 and 2, Sections 7700 - 7712, in Title 21, of the California Code of Regulations.

Government Code section 11342.2 authorizes a state agency to adopt regulations to implement, interpret, make specific or otherwise carry out the provisions of the statute.

S.B. No. 4 was passed during the Second Extraordinary Session of 2009 to authorize the Business, Transportation and Housing Agency to establish a Public Infrastructure Advisory Commission. The legislation and the commission that is established is critical in resolving the current economic crisis in California. The proposed emergency regulatory action will establish, define and set up the structure, procedure and conduct of business of the Public Infrastructure Advisory Commission without costly delay.

# DISCLOSURES REGARDING THE PROPOSED ACTION

Agency has made the following initial determinations:

Mandate on local agencies and school districts: None

Cost or savings to any agency: None

Cost or savings to any state agency: None.

Cost to any local agency or school district which must be reimbursed in accordance with Government Code sections 17500 through 17630: None.

Other non-discretionary cost or savings imposed on local agencies: None.

Costs or savings in federal funding to the State: None.

Significant, statewide adverse economic impacts directly affecting business including the ability of California businesses to compete with businesses in other States: None.

Cost impacts on a representative private person or business: Agency is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed regulatory action.

Adoption of these regulations will not:

- 1. create or eliminate jobs within the State of California;
- 2. create new businesses or eliminate existing businesses within the State of California;
- 3. affect the expansion of businesses currently doing business within the state of California.

Significant effect on housing costs: None.

# SMALL BUSINESS DETERMINATION

Agency has determined	I that the propos	ed regulatory	action will	not affect smal	l businesses.
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# STATE OF CALIFORNIA — DEPARTMENT OF FINANCE ECONOMIC AND FISCAL IMPACT STATEMENT

(REGULATIONS AND ORDERS)

STD. 399 (REV. 12/2008)

# See SAM Section 6601 - 6616 for Instructions and Code Citations

DEPARTMENT NAME	CONTACT PERSON	TELEPHONE NUMBER
Business, Transportation and Housing Agency	Jim Bourgart	(916) 323-5412
DESCRIPTIVE TITLE FROM NOTICE REGISTER OR FORM 400 Public Infrastructure Advisory Commission (PI.	AC)	NOTICE FILE NUMBER Z
· ·	CONOMIC IMPACT STATEMEN	NT
A. ESTIMATED PRIVATE SECTOR COST IMPACTS (	nclude calculations and assumptions in the rulem	aking record.)
	the state in resolution.	
Check the appropriate box(es) below to indicate whe		
a. Impacts businesses and/or employees		eporting requirements
b. Impacts small businesses		rescriptive instead of performance
c. Impacts jobs or occupations	g. Impacts in	dividuals
d. Impacts California competitiveness	Fiscal Imp	e above (Explain below. Complete the act Statement as appropriate.)
h. (cont.) Regulations impact only ir	ternal operation of the Public Infrastructure	Advisory Commission.
(If any box in Items 1 a through g is checked,		
		(Include nonprofits.):
2. Enter the total number of businesses impulses	***************************************	
Enter the number or percentage of total businesses	impacted that are small businesses:	
Enter the number of businesses that will be created:		
		A STATE OF THE STA
Explain:		
4. Indicate the geographic extent of impacts:	statewide Local or regional (List areas.):	
5. Enter the number of jobs created: or elimin	nated: Describe the types of jobs or occ	upations impacted:
The state of the s		U. J. and an applicable boxs?
6. Will the regulation affect the ability of California busi	nesses to compete with other states by making it	more costly to produce goods or services here:
Yes No If yes, explain	n briefly:	
B. ESTIMATED COSTS (Include calculations and assu		
1. What are the total statewide dollar costs that business	ses and individuals may incur to comply with this	regulation over its lifetime? \$
a. Initial costs for a small business; \$	Annual ongoing costs: \$	Years:
b. Initial costs for a typical business: \$	Annual ongoing costs: \$	Years:
c. Initial costs for an individual: \$	Annual ongoing costs: \$	Years:
d. Describe other economic costs that may occur:		The state of the s
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# ECONOMIC AND FISCAL IMPACT STATEMENT cont. (STD. 399, Rev. 12/2008)

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# ECONOMIC AND FISCAL IMPACT STATEMENT cont. (STD. 399, Rev. 12/2008)

1. Will t	the estimated cos	ts of this regulation to Califor	nia business enterprises excee	d \$10 million? Yes	No (If No, skip the rest of this section.)
2. Brie	fly describe each	equally as an effective altern	native, or combination of alterna	atives, for which a cost-effectiveness	analysis was performed:
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Alte	mative 2:		The state of the s	and the second s	
3. For t	he regulation, and	d each alternative just descrit	bed, enter the estimated total c	ost and overall cost-effectiveness ra	tio:
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Alte	rnative 2:	\$		Cost-effectiveness ratio: \$	
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	CAL EFFECT ON nd two subsequen		dicate appropriate boxes1 thro	ugh 6 and attach calculations and as	ssumptions of fiscal impact for the current
	Additional expens	ditures of approximately \$	in the curr	ent State Fiscal Year which are reim	abursable by the State pursuant to
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	a. is provi	ded in	. Budget Act of	or Chapter	, Statutes of
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	C. implem	ents a mandate of the people	e of this State expressed in the	ir approval of Proposition No.	at the
	election				(DATE)
	П		6		
	d. is issued	d only in response to a specif	ic request from the		
				, which is/a	re the only local entity(s) affected;
		5 <del>1</del>			
	e. will be	fully financed from the	{FI	ES, REVENUE, ETC.)	authorized by Section
			2.0		Code;
			Of the		
	f. provide	s for savings to each affected	d unit of local government whic	h will, at a minimum, offset any addi	tional costs to each such unit;
	g. creates	, eliminates, or changes the p	penalty for a new crime or infra	ction contained in	
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з.	Savings of appro	oximately \$	annually.		

# ECONOMIC AND FISCAL IMPACT STATEMENT cont. (STD. 399, Rev. 12/2008)

<b>√</b> 5.	No fiscal impact exists because this regulation does not affect any local entity or program.
6.	Other.
	CAL EFFECT ON STATE GOVERNMENT (Indicate appropriate boxes 1 through 4 and attach calculations and assumptions of fiscal impact for the current not two subsequent Fiscal Years.)
1	. Additional expenditures of approximately \$ in the current State Fiscal Year. It is anticipated that State agencies will:
	a. be able to absorb these additional costs within their existing budgets and resources.
	b. request an increase in the currently authorized budget level for thefiscal year.
_ 2	. Savings of approximately \$ in the current State Fiscal Year.
3	. No fiscal impact exists because this regulation does not affect any State agency or program.
	. Other.
C. FIS	ICAL EFFECT ON FEDERAL FUNDING OF STATE PROGRAMS (Indicate appropriate boxes1 through 4 and attach calculations and assumptions of fiscal to the current year and two subsequent Fiscal Years.)
□ 1	. Additional expenditures of approximately \$ in the current State Fiscal Year.
<u> </u>	. Savings of of approximately \$in the current State Fiscal Year.
<b>√</b> 3	. No fiscal impact exists because this regulation does not affect any federally funded State agency or program.
	1. Other.
FISCA	DATE DATE
	NOY SECRETARY 1 ROVAL/CONCURRENCE (6.10.09)
	PROGRAM BUDGET MANAGER  ARTMENT OF FINANCE  ROVAL/CONCURRENCE

The signature attests that the agency has completed the STD.399 according to the instructions in SAM sections 6601-6616, and understands the impacts of the proposed rulemaking. State boards, offices, or department not under an Agency Secretary must have the form signed by the highest ranking official in the organization.

<sup>2.</sup> Finance approval and signature is required when SAM sections 6601-6616 require completion of Fiscal Impact Statement in the STD.399.